

## SALES SUPPORT — AS-NEEDED SERVICES

- + CREATION OF QUOTE & ORDER ENTRY FORMS FOR WORD AND EXCEL
- + Proofing of Orders (Scanned or Faxed Original Order Required)
- + DATA ENTRY OF HANDWRITTEN, SCANNED QUOTES OR ORDERS
- + DATA ENTRY OF HANDWRITTEN OR TYPED ORDERS INTO COMPANY SPECIFIC WEBSITES

## SALES SUPPORT - MONTHLY RETAINER SERVICES

- + SIMPLE SALES SUPPORT FORMS & PROOFING
- + QUOTE & ORDER ENTRY SUPPORT
- + Unlimited Package for Complete Sales Support
- + COMPANY SPECIFIC MONTHLY SALES SUPPORT

No Long-Term Contracts

SERVICES BILLED AS-NEEDED

ALL SERVICES QUOTED PER CLIENTS' NEEDS